

ARC ANNUAL CONFERENCE, EXPO & GOLF DAY 2017

DELEGATE INVITATION

Val de Vie and Pearl Valley in
Paarl, Western Cape

2 & 3 AUGUST 2017



We are delighted to invite you to this 'not to be missed' annual event for the residential community management industry.

All HOA management staff as well as Directors/Trustees of residential estates in South Africa are urged to attend.



Events:

Wednesday, 2nd August 2017

- Conference Day 1 & Exposition Day 1. Registration from 7h30, Conference from 8h30 to 16h30 (see page 2 for the booking form)
- Gala Dinner Val de Vie Polo Club at 18h00

Thursday, 3rd August 2017

- Conference Day 2 & Exposition Day 2 from 8h00 to 16h30
- Informal Dinner at 18h00

Friday, 4th August 2017

- ARC Annual Golf Day or L'Huguenot Wine Experience – for ARC members only

Event Highlights:

- The conference programme covers various themed interactive sessions over 2 days, where we will explore the key imperatives within each theme, facilitated by experts in the residential community industry. These sessions will include expert input, panel discussions, group discussions and debate
- A high-profile key note speaker
- 2 full days of conferencing including teas and lunches
- Gala dinner on 2 August and informal dinner on 3 August

Conference Themes

1. Security, risk, systems, technology, guarding and access control
2. The environment and water, green technologies, alternative power, sustainability programmes and waste management
3. Legal compliance and governance. The CSOS, Companies Act, STMA, MOI, rules and regulations and dispute resolution
4. Staffing and performance management, job descriptions, performance criteria, capacity planning and succession planning
5. Community management, roles, responsibilities and stakeholder management
6. Telecommunications, IT and customer management

Packages	Non-member rates	ARC member rates
Single Delegate Package	R7,150	R5,500
Double Delegate Package (5% discount)	R13,580	R10,450
Triple Delegate Package (10% discount)	R19,300	R14,830
Quadruple Delegate Package (15% discount)	R25,300	R18,700

If you are not already a member of ARC, visit our website www.hoasupport.co.za to find out more about how you and your community can benefit from becoming a member.

Disclaimer:

Attendance of the conference and related events is at own risk. ARC shall not be liable for death, injury, any loss, cost or expense suffered by any person (including accompanying persons). ARC will not be liable for

any losses arising from the non-provision by sponsors or providers in part, and without limiting the generality hereof. Every effort will be made to conduct this conference and related events according to the planned schedule.

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DELEGATE BOOKING FORM

Val de Vie and Pearl Valley in
Paarl, Western Cape

2 & 3 AUGUST 2017

Please complete and return this form to sandy@hoasupport.co.za On receipt of the form we will send you an invoice to process. Bookings are confirmed on receipt of this Form and are finalised on receipt of payment. Registered delegates may be substituted at any time prior to the conference without incurring an additional fee. Please notify sandy@hoasupport.co.za in writing of the change. Any cancellations after 1 April 2017 will incur a 50% administration fee, cancellations after 1 June 2017 are not refundable.

Your Estate and Invoicing Details			
Estate Name and Invoice Name			
Invoice Address		Postal Code	
Telephone		VAT Number	
Contact Person		Email	

Single Delegate		Double Delegate Package		Triple Delegate Package		Quadruple Delegate Package	
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Delegate Details	
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Name	
Designation	
Cell Phone	
Email	
Special Requirements	

I will be attending:

Gala Dinner on 2 August		Informal Dinner on 3 August	
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Name	
Designation	
Cell Phone	
Email	
Special Requirements	

I will be attending:

Gala Dinner on 2 August		Informal Dinner on 3 August	
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